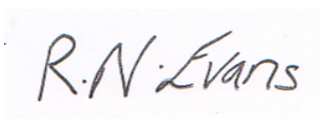


Delegated Decision Notification

LEAD DIRECTOR ⁱ :	Director of Resources and Housing		
SUBJECT ⁱⁱ :	The procurement and award of a new contract to renew 2 lifts at Roxby Close – Multi-storey flats in Lincoln Green, Leeds		
DECISION DETAILS ⁱⁱⁱ :	<p>The Director of Resources and Housing agreed to approve utilising the Term Partnering Contract for Passenger Lift Servicing with CHIC (Central Housing Investment Consortia) for lift replacement work delivered by Leeds Building Services and which will be subject to separate contract procurement and contract award approvals.</p> <p>Approve the procurement and award of new contracting arrangements for two new lifts in Roxby Close, Lincoln Green and enter into a direct contract with Lifts Engineering Services (LES) via the CHIC Term Partnership contract in the sum of £368,662 to commence on site circa July 2018 and complete in February 2019</p> <p>Approve the reduction of leaseholder charges to a maximum of £250 per leasehold address due to the nature of the lift replacement works required.</p>		
TYPE OF DECISION:	<input checked="" type="checkbox"/> Key Decision (Executive) Is the decision eligible for call-in? ^{iv} <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in? ^v <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Significant Operational Decision (Council or Executive ^{vi} – not subject to call-in) <input type="checkbox"/> Administrative Decision (Council or Executive ^{vii} – not subject to publication or call-in)		
NOTICE ^{viii} / CALL-IN (KEY DECISIONS ONLY):	<p>Date the decision was published in the List of Forthcoming Key Decisions: 13 February 2018</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p>		
AFFECTED WARDS:	Burmantofts and Richmond Hill		
DETAILS OF CONSULTATION UNDERTAKEN:	Executive Member	Date consulted:	Interest disclosed? ^{ix} <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No
	Ward Councillor To be undertaken	Date consulted:	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No

	Others ^x Procurement and legal officers (PPPU), Mechanical and Electrical teams from Property and Contracts, Head of Commercial Management for Leeds Building Services and the Senior Management Team and Chief Officer for Property and Contracts	Date consulted: Feb 2018	Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input checked="" type="checkbox"/> No
CAPITAL INJECTION APPROVAL REQUIRED:	Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)		
CAPITAL INJECTION APPROVAL	(Name:) (Title:)	Capital Scheme Number: XXXXX / XXX / XXX Date:	
CONTRACT DETAILS (PROCUREMENT DECISIONS ONLY)	Contract Reference Number	Contract Title:	
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Nesreen Lowson Timescales for implementation ^{xi} 27 April 2018		
CONTACT PERSON:	Nesreen Lowson	Telephone number ^{xii} : 07891 275039	
DECISION MAKER / AUTHORISED SIGNATORY ^{xiii} :	 (Name:) Neil Evans; Director of Resources and Housing	Date: 12/04/18	

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

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- iii Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.
- iv See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.
- v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.
- vi If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).
- vii Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.
- viii All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.
- ix No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.
- x This may include other elected Members, officers, stakeholders and the local community.
- xi Please include proposed timescales for commencement and / or completion of implementation as appropriate.
- xii Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.
- xiii The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.